

# Privacy Policy

This Privacy Policy applies to primetrics.biz (the "Site") and all other websites owned and operated by Primetrics. The term "Primetrics," "our," "we," and "us" includes Primetrics and our affiliates and partners.

By using our site, you agree to the collection, use, disclosure, and procedures this Privacy Policy describes. The Privacy Policy explains how Primetrics may collect, use, and disclose: Personal Information (defined below) we obtain through the Site, your communications with us, or from third parties. It also describes the choices available to you regarding the use of, your access to, and how to update and correct your personal information.

"Personal Information" means information that alone or when in combination with other information may be used to readily identify, contact, or locate you, such as: name, address, phone number or email address. We do not consider Personal Information to include information that has been anonymized such that it does not allow a third party to easily identify a specific individual.

The site collects your information.

We collect Personal Information when you choose to provide it to us including when you:

**Complete a contact form.** The Site gives you the option of providing us your contact information so that we make contact you to evaluate either our services will be a good fit for your company or organization.

**Request a quote.** We collect information you submit to the Site. For example, then you request a quote, we use the information collected to evaluate the services that may benefit you and the may be used in the scoping of the engagement and pricing of the services provided.

**Communicate with us.** We may also collect Personal Information from you when you communicate with us. For example, you may send us Personal Information by writing an email to us, asking a question through the "chat" button on the Site, subscribing to the Primetrics newsletter or podcast, or registering for an event hosted by Primetrics. If you contact us, we may keep a record of that correspondence.

**Passive collection.** The Site collects and stores information that is generated automatically as you use it, including your preferences and anonymous usage statistics. This information may include Internet protocol (IP) addresses, browser type, Internet service provider (ISP), referring/exit pages, the files viewed on our site (e.g., HTML pages, graphics, etc.), operating system, date/time stamp, and/or clickstream data. We use this data to analyze trends in the

aggregate and administer the site. Non-personal information that we passively collect may be combined with other information about you, including Personal Information.

**Tracking technologies.** Primetrics and its partners use cookies, pixels (sometimes also referred to as "web beacons"), server logs, and other similar technology to analyze trends, administer the website, track users' movements around the website, and to gather demographic information about our user base as a whole. You can control the use of cookies at the individual browser level, but if you choose to disable cookies, it may limit your use of certain features or functions on our website or service. Non-personal information that we collect using these technologies may be combined with other information about you, including Personal Information.

**Information provided by third parties.** Primetrics may collect information about you from third parties or supplement the information we collect from you with additional records received from third parties. We also collect information from third parties in order to enhance our ability to serve you, to customize our content to you, and to offer you information that we believe may be of interest to you.

### **How Primetrics uses your information**

We use Personal Information to facilitate and improve our services, and communicate with you.

**Internal and service-related usage.** We use and retain information, including Personal Information, to improve and facilitate the Site and our services. We may also use such data to help us deliver targeted advertising to consumers that is displayed on both Primetrics websites and unaffiliated websites, to analyze interactions with and performance of our Site, to measure the effectiveness of advertising on behalf of our advertising partners, and to identify the audience most likely to respond to an advertisement. We may also use data from third parties (such as data vendors) pursuant to their own privacy policies, and enhance information (including Personal Information) that we have collected with such third-party data. We believe that the use of such information is helpful to providing users with better services. However, if you would like to opt-out of these interest-based advertisements, please follow the opt-out process described below under "Your Choices."

**Communications.** We may send email to the email address you provide to us to verify your account and for informational and operational purposes, such as account management, customer service, policy updates, or system maintenance.

**Marketing.** We may use information about you, including Personal Information, to send you information about Primetrics services.

**Non-Personal Information.** We may use anonymized, aggregated or other data that is not Personal Information for any purpose, including marketing. These uses may include but are not

limited to analyzing interactions with and performance of the Site, enabling us to improve our Site and services, and sharing such information with our business partners, affiliates, or any other third party. Similarly, we may enhance any such anonymized and aggregated data collected via our Site with other information collected from our business partners.

**Internal business purposes.** We may use your personal information to extrapolate trends. For example, we may use your address information to better inform us on software we may want to offer to clients.

Primetrics may disclose your information

**We may share your information:** with our third-party service providers; to comply with legal obligations; to protect and defend our rights and property; and with your permission.

**We use vendors and service providers.** We may share Personal Information with our vendors and service providers who perform services on our behalf. These third parties are authorized to use your Personal Information only as necessary to provide these services to us.

- Payment processing
- Sending, evaluating, and improving marketing communications
- Conducting research and analysis
- Measuring and improving the performance of the Site
- Maintenance services
- Verifying your identity and preventing fraud
- Developing and improving Primetrics products and services
- Registering your Account
- Data analytics
- Detecting, preventing and remediating fraud or other potentially prohibited or illegal activities

**Displaying to other users.** The content you post to the Site may be displayed on the Site. Other users of the Site may be able to see some information about you, such as your name if you submit a review, along with your review. We are not responsible for privacy practices of the other users who will view and use the posted information.

**Marketing.** If you are in the United States and make a purchase using the Site, information collected from you may be made available to select third parties who offer products or services that may be of interest to you. If you prefer that we not share your information with such third parties, send an email to [info@primetrics.biz](mailto:info@primetrics.biz) within thirty (30) days of your purchase. Note that if it has been more than thirty (30) days since your purchase, your opt-out may not apply to marketing initiatives that are already underway.

**As required by law and similar disclosures.** We may access, preserve, and disclose your Personal Information, other account information, and content if we believe doing so is required or appropriate to comply with law enforcement requests and legal process, such as a court order, government request, or subpoena. We may also access, preserve, and disclose your

Personal Information, other account information, and content if we believe in good faith that disclosure is necessary to protect yours', ours' or others' rights, property, or safety, or investigate fraud.

Merger, sale, or other asset transfers. If we are involved in a merger, acquisition, financing due diligence, reorganization, bankruptcy, receivership, sale of company assets, or transition of service to another provider, then your information may be sold or transferred as part of such a transaction as permitted by law and/or contract. The use of your Personal Information following any of the foregoing events should be governed by the provisions of the Privacy Policy in effect at the time such Personal Information was collected.

This might sound obvious, but we may also disclose your Personal Information with your permission.

### **Accessing your Personal Information**

Upon request, Primetrics will provide you with information about whether we hold any of your Personal Information. If you would like to access, update, correct, or delete any information that you have provided to us through your use of the Site, you may contact us at [info@primetrics.biz](mailto:info@primetrics.biz). We will respond to your request within a reasonable timeframe. We reserve the right to save transaction data as is necessary to comply with legal obligations or for purposes of standard business operations.

### **Your Choices**

As noted above, you may stop or restrict the placement of cookies on your computer or remove them from your browser by adjusting your web browser preferences. Please note that cookie-based opt-outs are not effective on mobile applications. However, on many mobile devices, application users may opt out of certain mobile ads via their device settings.

To manage our advertising on other sites, we engage third party advertising partners. These third-party partners may use technologies such as cookies to gather information about your activities on the Site and other sites in order to provide you advertising based upon your browsing activities and interests. Certain of our third-party advertising partners participate in self-regulatory organizations, and those organizations operate websites that give you the ability to opt-out of receiving targeted ads from those partners. You can access these websites, and also learn more about targeted advertising and privacy, at [Network Advertising](#) or [AboutAds](#).

You can also choose not to be included in Google Analytics [here](#).

To be clear, whether you are opting out by adjusting your browser/device settings or by using a website established by a self-regulatory group, these cookie-based opt-outs must be performed on each device and browser that you wish to have opted-out. For example, if you have opted out on your computer browser, that opt-out will not be effective on your mobile device. You must separately opt out on each device.

If you receive an unwanted email from us, you can use the unsubscribe link found at the bottom of the email to opt out of receiving future emails. We are not responsible for removing your personal information from the lists of any third party who has previously been provided with your information in accordance with this policy.

If you would like to opt-out of Primetrics sharing your information with third parties (such as data vendors) for non-Primetrics related marketing purposes, send an email.

### **Third party sites**

The Site may contain links to other websites and other websites may reference or link to our Site. These other domains and third-party websites are not owned or controlled by us. We encourage our users to read the privacy policies of each and every website and application that they interact with. We do not endorse, screen or approve, and are not responsible for the privacy practices or content of such other websites or applications. Visiting these other websites or applications is at your own risk. We try to work only with Third Party Services that share our respect for your privacy, but we cannot take responsibility for their practices, content, or privacy policies.

The Site also contains links and interactive features with various social media platforms, such as LinkedIn, Facebook, Twitter, and Instagram. These platforms are not owned or controlled by us. If you already use these platforms, their cookies may be set on your device when using our Site. You should be aware that Personal Information which you voluntarily include and transmit online in a publicly accessible blog, chat room, social media platform or otherwise online, or that you share in an open forum may be viewed and used by others without any restrictions. We are unable to control such uses of your information when interacting with a social media platform, and by using such services you assume the risk that the Personal Information provided by you may be viewed and used by third parties for any number of purposes.

### **Security of your information**

We take reasonable steps to ensure that your information is treated securely and in accordance with this Privacy Policy. We follow generally accepted standards to protect Personal Information submitted to us, both during transmission and once it is received. Unfortunately, the

Internet cannot be guaranteed to be 100% secure, and we cannot ensure or warrant the security of any information you provide to us. We do not accept liability for unintentional disclosure.

By using the Site or providing Personal Information to us, you agree that we may communicate with you electronically regarding security, privacy, and administrative issues relating to your use of the Site. If we learn of a security system's breach, we may attempt to notify you electronically by posting a notice on the Site or sending an e-mail to you. You may have a legal right to receive this notice in writing. To receive free written notice of a security breach (or to withdraw your consent from receiving electronic notice), please email.

We will retain your information for as long as your account is active or as needed to provide you services. We will retain and use your information as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements.

### **Children's privacy**

We do not knowingly collect, maintain, or use Personal Information from children under 13 years of age, and no part of the Site is directed to children under the age of 13. If you learn that your child has provided us with Personal Information without your consent, you may alert us at [info@primetrics.biz](mailto:info@primetrics.biz). If we learn that we have collected any Personal Information from children under 13, we will promptly take steps to delete such information and terminate the child's account.

### **International users**

By using the Site, you will transfer data to the United States.

By choosing to visit the Site or otherwise provide information to us, you agree that any dispute over privacy or the terms contained in this Privacy Policy will be governed by the law of the State of New York and the adjudication of any disputes arising in connection with Primetrics or the Site will be in accordance with the Terms.

If you are visiting from the European Union or other regions with laws governing data collection and use, please note that you are agreeing to the transfer of your information to the United States and processing globally. By providing your information you consent to any transfer and processing in accordance with this Policy.

### **California Privacy Rights**

If you are a California resident, you also have the ability to ask us for a notice identifying the categories of personal information, as defined by California Civil Code Section 1798.83, we share with our affiliates and/or third parties for their direct marketing purposes and the contact

information for such affiliates and/or third parties (under California Civil Code Sections 1798.83-1798.84). If you are a California resident and would like a copy of this notice, please submit a written email request.

### **Questions**

If you have questions or suggestions for improving this Privacy Policy, we're all ears, and please send an email.

### **Changes to our Privacy Policy**

We may revise this Privacy Policy, so please review it periodically. If you continue to visit this Site and use the services made available to you after such changes have been made, you hereby provide your consent to the changes.

Posting of Revised Privacy Policy. We will post any updates to the Privacy Policy on this web page, and the revised version will be effective when it is posted. If you are concerned about how your information is used, please bookmark this page and read this Privacy Policy periodically.

Adam L. Turco CPA PC (BDA Primetrics)

735 N Alberta Street  
Portland OR, 97217  
[info@primetrics.biz](mailto:info@primetrics.biz)